

## ECCO Young Leaders: Project Assistant Roles



### Project Assistant Role

**(IMPORTANT: Hammersmith & Fulham residents only can apply)**

**Application Deadline: 5pm on Friday 30<sup>th</sup> January 2026**

#### Summary

Musiko Musika has created this opportunity for two young musicians aged 18-25 living in Hammersmith & Fulham to develop employability skills and experience through paid work, working alongside our experienced delivery team on the ECCO Young Leaders Community Project.

#### What is the ECCO Young Leaders Community Project?

The ECCO Young Leaders Community Project will engage young musicians aged 12-18 as Young Leaders in a co-designed project to devise and produce their own compositions, songs and music for young children, which will be used as the core musical repertoire for a series of workshops for under-fives and their families, delivered in libraries, children's centres and nurseries across the borough.

The project will culminate in a performance, which will be a collective participatory experience for under-fives and their families, developed, performed and produced by the ECCO Young Leaders and the Project Assistants supported by the Musiko Musika (MM) team.

*The aim of the project is to inspire children and young people to develop their musical skills and creativity, embracing music as a passion and as an activity through which they can grow personally, socially and educationally. It will also help them to connect and build their sense of community, and find a safe, nurturing and supportive space in the world.*

You can find out more about Musiko Musika and the Ethnic Contemporary Classical Orchestra (ECCO) on our website: [www.musikomusika.org](http://www.musikomusika.org)

#### About the Project Assistant role

As Project Assistant you will receive four half days of training and development sessions in community workshop delivery skills, safeguarding and leadership skills and five hours of 1-2-1 support and mentoring.

As part of your induction you will meet with the Project Manager to assess how we can best support your development in the role and to identify a mentor from our extensive network of musicians, composers, music producers and creative industry specialists.

Your paid role will involve up to 109 hours of work delivering activity alongside Musiko Musika's experienced Music Leader team, supporting the workshop and performance activities in a range of ways suitable for your level of skill and experience.

The paid hours will be spread across:

- The weekly workshops for the ECCO Young Leaders
- The programme of community workshops for young children in children's centres, libraries and nurseries
- Attendance at training and development sessions
- The final performance, including the planning and production workshops

Your achievements in completing your role as Project Assistant will be recognised through the award of a Digital Badge in community music leadership. Based on a blend of self-assessment and Music Leader/ Mentor assessment, the Digital Badge you are awarded will recognise musical skills and achievements, personal development, employability skills (hard and soft skills) and basic metrics including attendance.

Towards the end of the project we will work with you to identify next steps beyond this project and supporting you to transition to further work opportunities and/ or further education/ training.

### **Person specification**

This opportunity is ideal for a young adult with well-developed musical skills who has the will, commitment and passion to progress towards a career in the music industries and is interested in gaining their first experience in music education and practice in the community. It is a part-time opportunity and could fit well alongside other learning and study commitments or other work.

*You must be a resident of the borough of Hammersmith & Fulham to apply for this role and*

- *Have developed your musical skills, either through learning/ playing an instrument, singing or creating your own music using music technology*
- *Be interested in working within a team and enjoy exploring different musical styles and approaches*
- *Be enthusiastic and motivated in supporting children and young people in their musical development and education*

*We expect all members of the Musiko Musika team to have a friendly, flexible, creative and adaptable approach, to respect other members of the team and project participants.*

*A professional approach, which includes punctuality and consistent attendance are very important.*

### **DBS, reference and Safeguarding training**

In line with Musiko Musika's child safety policy, it is a requirement for this role that you obtain an Enhanced Disclosure and Barring Service disclosure check in the UK and complete Safeguarding training.

Musiko Musika will organise these for you should you be appointed to the role. We will also ask you to provide a reference from your school, college or employer to verify your suitability for the role.

Further information about the Disclosure service can be found at

<https://www.gov.uk/disclosure-barring-service-check/overview> or from the Disclosure and Barring Service on 0300 0200 190

The successful applicant will also be required to provide confirmation of their right to work in the UK.

### **Equal Opportunities**

Equal opportunities and the promotion of a positive approach to diversity are at the heart of Musiko Musika's work and values. We welcome applications from people of all backgrounds who meet the essential criteria for the role, particularly those who are disadvantaged in accessing employment opportunities in the arts. All members of the Musiko Musika team are required to comply with and actively promote our Equality, Diversity and Inclusion Policy.

### **Fees**

This role is offered on a short-term freelance (self-employed) basis. The rate for agreed hours working on the project is £16.50 per hour, up to a maximum of 109 hours. Payment will be made retrospectively on a monthly basis for hours completed.

### **Dates and scheduling**

Starting mid-February and ending on or around 11<sup>th</sup> July 2026 the project schedule for the Project Assistant includes:

- Weekly workshops for the ECCO Young Leaders (up to 16 Saturday afternoons)
- The programme of community workshops for young children in children's centres, libraries and nurseries (five morning or afternoon half days between April and June)
- Attendance at training and development sessions (1 x online plus 3 x Saturday afternoons)
- Planning and production workshops (mostly Saturday mornings/afternoons)
- Final performance on Saturday 4<sup>th</sup> July

### **Support and mentoring**

You will be supported and managed by the Project Manager Rachel Pantin, with mentoring sessions provided by a someone from the Musiko Musika team and/ or wider network of musicians, composers, music producers and creative industry specialists.

### **Project locations**

ECCO Young Leader workshops, training and final performance

- The Lyric Hammersmith

Community workshops (at two or more of these locations)

- Old Oak Family Hub
- Tudor Rose Family Hub (Fulham Central)
- Shepherds Bush Library
- Hammersmith Library
- Bayonne Nursery

## **How to apply**

To apply for this role please use this link to access the application form:

<https://forms.gle/8ctU1WhmFvxRcujH8>

Application Deadline: 5pm on Friday 30<sup>th</sup> January 2026

Applicants will be informed by Tuesday 3<sup>rd</sup> February whether they are invited to attend an interview

Interviews will take place between 4<sup>th</sup> and 10<sup>th</sup> February

If you have any questions you would like to ask about this role or the application process please contact Rachel Pantin, Joint Artistic Director of Musiko Musika:

[rachel@musikomusika.org](mailto:rachel@musikomusika.org)